

Jeffrey M. Craskey

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2017
MAJOR: Management Information Systems
GPA: 3.28

SELECTED COURSES:
Enterprise IT Architecture, Data Analytics, Data-Centric Application Development,
Digital Design and Innovation, Excel for Business Applications

ACTIVITIES:

- Member, Association for Management Information Systems, 2015 – Present
- Member, Temple Men’s Track and Field Team, 2013 – 2014
- Member, Temple Men’s Cross Country Team, 2014 - Present

EXPERIENCE: PALEY LIBRARY, Philadelphia, PA May 2015 – Present
Building Operations

- Act as library website expert user to provide student assistance and support.
- Fulfill student requests for books, periodicals and other library materials.
- Guide and assist patrons with library utilities including library printers, and scanners.
- Verify shelves to ensure proper placement and order of books.

FRESH GROCER, Wildwood, NJ Summer 2013
Produce Clerk

- Provided customer service for a supermarket focusing primarily in the produce section.
- Rotated fruits and vegetables on a regular basis in order to ensure freshness.
- Organized storage room during incoming shipments to maximize available space.