

EDUCATION: **TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA**
Bachelor of Business Administration Graduation: December 2020
Major: Management Information Systems (MIS)

SKILLS:

- SQL
 - Ability to use SQL to create and modify databases as well as use SQL in association with an application
- WordPress
 - Experience in working with a client and understanding their needs to build a functioning website
- Microsoft Office proficient
- JavaScript (Junior Level)
- CSS (Junior Level)
- Leadership and Creativity
- Understanding of agile methodologies

EXPERIENCE: **WAWA, Collegeville, PA**

Associate *August 2020 – Present*

- Work hard to provide the best possible customer experience
- Realize customer needs in order to optimize service
- Use time management skills to keep pace with demands

THE NEST 1324, Philadelphia, PA

Leasing Agent *August 2019 – March 2020*

- Work closely with clients to discuss housing options
- Provide marketing ideas and coordinate events around the campus and within the building
- Utilize Propertyware software to monitor/contact prospective clients and implement appropriate lease and payment plans

TEMPLE UNIVERSITY, Philadelphia, PA

Athletic Marketing Internship *May 2018 – August 2018*

- Designed and planned Temple athletics related sponsorship events and game themes
- Presented opportunities to new student groups to attend and participate in Temple University athletic events
- Petitioned local businesses to establish mutually beneficial advertising opportunities

MOVIE TAVERN LLC, Collegeville, PA

Server *March 2017 – January 2019*

- Promoted to server shortly after joining this establishment
- Worked with the kitchen staff to ensure food came out properly and in a timely manner
- Brought value to the company by providing guests with a positive experience

JROTC, Beaufort, SC

Operations Commander

- Planned, coordinated, and participated in Color Guards and various charity and patriotic events
- Participated in Color Guards, Drill Team, Exhibition Drill Team, and Rifle Team

BEAUFORT YACHT AND SAILING CLUB, Beaufort, SC

Lifeguard *June 2014 – September 2015*

- Manage, monitor, and preserve the pool area and facilities, focusing on safety

ACTIVITIES: ***Founding Father for Pi Kappa Phi Fraternity Temple University, March 2018 – Present***

- Participated in numerous and diverse activities to establish the charter
- Developed and implemented service events to raise money for our philanthropy organization
- Participated in numerous community service events

Treasurer, Box of Balloons, Charitable Non-Profit Organization, January 2018 – Present

- Manage money between the Philadelphia branch and Headquarters
- Budget funds to execute appropriately themed parties
- Secure organizational funds
- Actively participate in board meetings to improve the organization

Board Member, Temple Ultras, October 2017 – January 2019

- Focus on building a community through soccer and soccer related events
- Schedule and participate in meetings, club events, and charity events