

**From:** Team F  
**To:** MC Martin  
**Subject:** Weekly Progress Report – November 5, 2017

**Period:** 10/30/17 - 11/5/17

**Hours:** Approximately 4   **Hours to Date:** Approximately 36

**Accomplishments for week ending November 5, 2017**

- 1) *Identified the critical path and created a task sheet for the engineers that broke down their weekly accomplishments.*
- 2) *We continued to work on the budget + WBS.*

**Goals for week ending November 12, 2017**

- 1) *Review and improve the Quality and Risk Management Plans and prepare it to present.*
- 2) *Continue to make revisions to our other documents.*
- 3) *Have our weekly meeting with the engineering team.*

**Issues:**

*No issues to report this week.*