

JIEFEI HE

jiefei.he@temple.edu

4700 City Ave | Philadelphia | PA | 19131 | tel: 979.997.1222

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2016

Major: Management Information System

Minor: Entrepreneurship

GPA: 3.42 | Study Abroad: Sichuan University, Summer 2013

Selected Courses:

Investment

Real Estate Investment and Finance

Enterprise IT Architecture

Data Analytics

Mosaic: Humanities Seminar II

ACTIVITIES & AWARDS:

Member, Golden Key International Honour Society, Fall 2013 - Present

Recipient, Temple Grant International Scholarship, Fall 2012

EXPERIENCE: PING AN INSURANCE COMPANY, Leshan, Sichuan July 2012 - August 2012

Department Manager Assistant

- The company is a subsidiary company of Ping An Insurance Company which is the largest insurance company in China.
- Assisted Department Manager with interviewing 3-5 applicants per day.
- Arranged weekly working plans and verified applications.
- Supervised part-time workers and interns.
- Assisted Department Manager with marketing insurances, specializing in auto insurance.

SKILLS & LANGUAGES:

- Microsoft, Word, PowerPoint, Excel
- Chinese (Mandarin) – Native language