From: Jane Kraus

Company: PNC Bank

To: Rakesh Maheshwari

 Laurel Miller

Subject: Semi-Monthly Status Report

Period: 07/10/17 – 07/21/17

Hours worked to Date: 272 hours

Accomplishments for 07/10/17 – 07/21/17

* The BSA forum was a success. There was a lot of great discussion between employees from all different areas. I met a lot of different people and it felt good to present.
* I met with people and did research for the business case. I also met with different third party vendors to understand their archiving programs.
* I have created relationships with employees in my department and other areas of PNC. All have given me advice and information about PNC and the industry itself.

Goals for 07/24/17 – 08/04/17

* I will create the post-forum survey to see what people thought and improvements for the next BSA forum.
* Continue working and creating on the data archiving business case.
* My boss has asked me to champion the MIS Finance Newsletter. This is a new initiative to bring together all employees across MIS Finance.
* I will begin to plan my final presentation for my internship at my PNC.

Issues for 07/10/17 – 07/21/17

* I am struggling to get answers about data archiving. Both people from the technology and business side are not giving me the information I need.
* I want to make as many connections as I can before my internship ends. I am having trouble communicating with employees who work at home.