

# Jason Lee

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## Education

### Temple University

Bachelor of Business Administration in Management Information Systems  
Information Science & Technology Minor

Philadelphia, PA

May 2014

Major GPA: 3.23/4.0

## Relevant Coursework

Data-Centric Application Development  
Mobile Computing Technologies  
Operating Systems and Networking

Program Design and Abstraction  
Database & File Management Systems  
Information Systems Integration

## Work Experience

### Visar Collection Co. Ltd.

*Associate UI Design Intern*

Kowloon, Hong Kong

June 2013 - August 2013

- Collaborated with web design team and management to develop new UI enhancements and design through WordPress CMS and plugins.
- Developed charts and graphs based on various ongoing projects using HTML and CSS to promote a better understanding of the business pipeline.
- Provided technical documentation of procedures and development during the project timeline to create a better awareness of the design process for the team and future members.

### Cedar Beauty Supply

*Cashier and Inventory Assistant*

Woodlyn, PA

June 2012 - August 2012

- Processed customers' cash and credit transactions of up to \$2,000 per day and up to \$3,500 per day during holiday seasons for various beauty supply products.
- Maintained an operations role in receiving and managing incoming shipments to have them set up in their respective shelving units ready for customer purchase.
- Addressed customers' complaints, concerns, and questions about item details, inventory & stock, and any other issue that needed resolving.

## Activities and Honors

Fox School of Business Dean's List – Fall & Spring 2013

Temple University Korean Student Association – Media Coordinator, 2012

- Responsible for maintaining social media sites.
- Created marketing tools for the organization.

## Skills and Capabilities

### Software

Windows XP/Vista/7, Mac OS X, Microsoft Office (Word, PowerPoint, Excel, Visio, Project, and Outlook), Parallels, VMware, Justinmind Prototyper

### Web & Programming

HTML, CSS, PHP, Javascript, MySQL, Oracle SQL Developer

### Other

Conversational in Korean