**From:** Rhea Prabhu

**To:** Mart Doyle

**Subject:** Weekly Progress Report- *October 7, 2016*

**Period:** 10/01/16-10/07/16

**Hours: 3 Hours to Date: 7**

**Accomplishments for 10/01/16-10/07/16:**

1. Finalized a risk, change, quality, and communication management documents
2. Created a tentative work breakdown structure, which does not contain too much detail since the amount that Will can get done, or plan for is stalled. (This is what led us to propose switching over to developing an app; there is no progress on developing the actual watch.)
3. Put together a presentation to deliver to Will; a value proposition for Kevin’s idea to develop an application

**Goals for** **10/01/16-10/07/16:**

1. Fully decide on which path Will’s project should take.
2. Prepare a finalized work breakdown structure based on the path Will chooses.

**Issues**

1. The addition of a new member, Kevin, allowed to gain a deeper insight into the other options Will can pursue; primarily, Kevin demonstrated how launching an app instead of focusing coming up with a prototype of the hardware is a smarter solution. However, since we don’t have the authority to influence Will’s decision to make an application, we are in the process of convincing him with a value proposition, and have sparse work to do for his original idea in the meantime.