

From: Canada

To: MC Martin

Subject: Weekly Progress Report – 3/17/ 2019

Period: 3/10/2019 – 3/17/2019

Hours:9 **Hours to Date:**27

Accomplishments for week ending March 17th, 2019

1. Completed the stakeholders register, organizational chart, and RACI chart drafts.
2. Communicated with business analyst's goals for week of March, 18.

Goals for week ending March 24rd, 2019

1. Review progress of BAs on Business Rules and Use Cases
2. Begin development of the WBS
3. Improve on drafts of communication plan, stakeholder registrar and RACI chart.

Issues:

1. *No progress made over spring break.*
2. *Scheduling conflict amongst Project Managers.*