**Jacob D. Pomeroy** jakepomeroy@temple.edu

Downingtown, PA | 484.886.5303 | linkedin.com/in/jake-pomeroy

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

***Bachelor of Business Administration, Graduation: May 2021***

***Majors: Finance and Management Information Systems***

GPA: 3.99 | Business Honors Program | University Honors Program

Dean’s List, Fall 2017 – Spring 2020

Education Abroad: Tokyo, Japan, Spring 2019

# ACTIVITIES & AWARDS:

Recipient, International Baccalaureate Diploma, 2017

# Recipient, Temple University President’s Scholar Award, 2017 – Present

# Member, Business Honors Student Association, 2017 – Present

Member of the Year, Business Honors Student Association, 2017 **–** 2018

Member, Beta Gamma Sigma Honor Society, 2019 – Present

Member, Association for Information Systems, 2019 – Present

Third Place, National AIS Blockchain Hackathon Challenge, 2020

EXPERIENCE:TEMPLE UNIVERSITY, Philadelphia, PA August 2020 – Present

**Coding Help Desk for MIS Manager**

* Recruited and trained potential help desk consultants
* Created and maintained consultant shift schedules
* Addressed and solved concerns from consultants and students
* Answered coding related questions from students through zoom and email

TEMPLE UNIVERSITY, Philadelphia, PA January 2020 – Present

**Information Technology Assistant**

* Provided students with one-on-one tutoring during office hours and appointments
* Collaborated with instructor to ensure that lessons were understood by all students
* Corresponded regularly with students to ensure that they were able to complete assignments and prepare for exams

CBIZ Retirement Plan Services, Philadelphia, PA June 2019 – Present

**Administrative Outsourcing Intern, Benefit Associate**

* Wrote SQL queries to successfully generate new leads
* Performed compliance audits; proposed and executed solutions
* Processed, cleaned, and analyzed plan participant data
* Worked closely with client teams, compliance, and development team to implement various projects
* Improved website user experience

# SKILLS & LANGUAGES:

# Microsoft Excel, Word, PowerPoint, Outlook, Access

* Microsoft SQL Server, Power BI, MySQL, AWS
* SQL, Python, R, JavaScript, HTML – Intermediate
* CSS, VBA – Beginner