JERRIN RAJU

E-Portfolio: community.mis.temple.edu/jraju

Philadelphia | PA | 19115

215-485-0577|jerrin.raju@temple.edu

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Majors: MIS & Accounting | GPA: 3.30
Graduated December 2014

ACTIVITIES AND AWARDS:

- Inducted, Alpha Beta Gamma, Fall 2011 – Present
- Dean's List, 2011-2012

INFORMATION TECHNOLOGY SKILLS:

Analysis & Database Management:	Avantis Enterprise Asset Management Suite, SQL, MS Access, SAP B /W
Software Suites & Development:	Microsoft Office Suite and Visual Basic, PHP, HTML, Microsoft Project & Visio, Quickbooks, JustInMind, WordPress, Linux/Ubuntu

EXPERIENCE:

ALBERT EINSTEIN HEALTH NETWORK, Philadelphia, PA October 2014 – Present
IT Intern

- Providing friendly and timely support to doctors, nurses and other healthcare professionals while working with teams of experienced IT professionals.
- Building and deploying workstations; installing software for patch management, security & endpoint protection, single sign on, data analysis, office automation and encryption.
- Assisting end users troubleshoot issues with Novell, Lumension, Sophos, Imprivata SSO, SPSS, Citrix / Cerner applications, AV equipment and printers.
- Utilizing applications such as Active Directory, ZenWorks and Remote Desktop to resolve HelpDesk tickets.

BITS, APPS + MAPS STUDIO, Philadelphia, PA June 2014 – Present
MIS Mentor

- Mentoring Interns with business analysis for a crime reporting platform during Fall 2014.
- Mentored 15 high school students during summer 2014 to work as consultants on a workflow redesign project at one of Temple University's Health Clinics.
- Helped students build IT skills by exposing them to software and programming languages such as EPIC, IDX, HTML, PHP, CSS, SQL and Ruby; coordinated planning and execution of field trips to clinics, programming workshops, and project showcases.

HEALTHCOM MEDIA, Doylestown, PA May 2014 – July 2014
IT Intern

- Prototyped a website redesign to demonstrate improvements in user experience and new features.
- Assisted Web Producer with content migration to redesigned site on WordPress.
- Researched, performed cost-benefit analysis and gave recommendations on IT product &service acquisition; setup workstation using open source software.

SCHOOL DISTRICT OF PHILADELPHIA, Philadelphia, PA July 2012 – August 2013
Materials Co-Op

- Created purchase orders in Avantis Enterprise Asset Management Suite.
- Exported and analyzed data from Avantis EAM to assist Materials Manager in allocating $8 million to 200+ schools.
- Facilitated live transactions in absence of Materials Coordinator.
- Researched technology to assist Materials Manager streamline record keeping; performed scans and data exports to meet audit requirements.

LANGUAGES:

- Malayalam (Kerala, India) – Fluent
- Hindi (India) & Arabic (Regional) – Basic