

# Jon Ruddy

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## Executive Summary

Through my short professional life I have acquired many skills that have transformed who I am today. The most significant skill that I have learned is to be a leader. Working as a head guard and volunteering for the Appalachian Service Project especially helped me realize I am a natural leader.

## Core Qualifications

- Staff training
- Supervision and training
- Staff development
- Inventory control
- Cross-functional team management
- Sound Judgement

## Professional Experience

05/2010 - 09/2013 YMCA - Royersford, Pa

Head Guard

I was a lifeguard at the Spring Valley YMCA for over 3 years. I worked throughout the year so I eventually was promoted and became a head guard. While head guarding at the pool I was the leader and responsible for everyone in the pool and on the pool deck at all times. I was also in charge of giving weekly exercises to staff such as practicing CPR and making sure everyone was performing the exercises perfectly just in case we ever had an emergency. We also conducted drills that would help my life guards and I prevent injuries.

## Education

2015

Temple University - Philadelphia, Pa, United States

High School Diploma: Entrepreneurship

I am a student who is current enrolled in the Fox School of Business at Temple University. I am also a junior and will be expecting to graduate in 2015.

## Affiliations

I participated and volunteered for the Appalachian Service Project for three consecutive years while in high school. This is a Christian home/repair building ministry in which volunteers and staff repair and build homes for low-income families in rural Central Appalachia. This program helped me grow in many different ways. I become more appreciative and it helped me grow and helped me realize that I am a natural leader.

