

Jordan Walton

community.mis.temple.edu/jwalton

201 North Main Street / Ambler / PA / 19002 / 215.237.6528

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2016
Major: Accounting
GPA: 2.29

COURSES: Human Resource Management, Macroeconomics/Microeconomics,
Financial Accounting, Calculus I/II

ACTIVITIES: Member, Fox School of Business 2012 - present
Participant, Swishes for Wishes Foundation, 2012
Member, People to People Ambassador Program, 2008
Member, Wissahickon High School Gifted Program,
2008-2009

EXPERIENCE: Artman Lutheran Home, Ambler, PA March 2012 - Present
Waiter

- Demonstrated ability to greet patrons, present menus, make recommendations and answer questions regarding food and beverages.
- Dedicated and thorough. High level of accurateness and attention to detail.
- Developed communication skills by working with elderly residents who were deaf, blind, and incomprehensible.

Chik-Fil-A, East Norriton, PA October 2011 - February 2012
Cashier

- Highly skilled in providing a timely, efficient, and considerate customer experience.
- Earned the trust of managers and bosses to handle large amounts of money unsupervised.
- Proven record of greeting customers in a polite and friendly manner.

SKILLS & LANGUAGES:

- MS Office
- Math (Calc I/II)
- Basic Accounting