
1903 North 18th Street | Philadelphia | PA | 19121 | 610.701.1833

EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
 Bachelor of Business Administration, Graduation: May 2016
 Major: International Business / Minor: MIS

ACTIVITIES & AWARDS:

- Fox School of Business, International Business Student Leadership Award, 2014-2015
- Member, Fox School of Business Live and Learn Community, Fall 2012 – Present

EXPERIENCE:

SAP, Newtown Square, PA January 2015–Present

Global Operations Delivery Intern

- Help implement the new Global Project Management Methodology from beginning-to-end.
- Update accelerators contents within the WBS database.
- Produce newsletters and blogs on current products and services distributed company wide.

Samuel Shapiro & Company, Philadelphia, PA August 2014-January 2015

Import Analyst

- Track and control all goods imported into the United States through Automated Broker Interface.
- Process and input various international import documents, compliant with U.S Customs and Border Protection.
- Communicate with steamship lines daily, concerning payment and dispatch information.

International Business Association, Philadelphia, PA May 2014–Present

President - Temple Fox School of Business

- Manage and coordinate with 13 other executive to professional benefits tour to our members, through professional development workshop and weekly speaker series.
- Help organize group activities for the association. Such as tours to the United Nation and New York Stock Exchange.
- Work on marketing ideas such as new advertising posters and T-shirt designs along side of the Director of Marketing.

Fox Business School, Office of Enrollment, Philadelphia, PA January 2014–Present

Fox Ambassador

- Lead tours on behalf of the Fox School of Business for groups of prospective students ranging in size from 1-30 students.
- Manage and contribute to many of the Fox Business School's social media sites, where I share my experiences as a student and represent Temple University.
- Interact with new students of the Fox School to help them acclimate to the university and develop their networking skills.

SKILLS & LANGUAGES

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| • Chinese, fluent in Mandarin | • Microsoft Work/Excel | • Customer Service |
| • Sales experience | • Social Media | • Public Speaking |