

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: December 2017

Major: Marketing | Minor: Management Information Systems

GPA: 3.1

ACTIVITIES AND AWARDS:

- Volunteer, Jumpstart Philly, Jan. 2017 – present
- Volunteer, Duckrey Elementary School, Aug. 2016 – present
- Member, Association for Management Information Systems, 2016 – present
- Phi Theta Kappa Honor Society, 2014 – present
- Volunteer, Narenj Tree Foundation, November 2013 – present
- AIS, member of the month, 2017
- Stetson FSBM Scholarship, 2015

EXPERIENCE:

TEMPLE UNIVERSITY, Philadelphia, PA

July, 2017 – Present

Technology Consultant

- Assist the university with the smooth transition from Blackboard to Canvas
- Assist faculty and staff with the new LMS system Canvas
- Create instructional videos that explain the different functionalities in Canvas
- Resolve technical issues faced by faculty with the old and new LMS system

SILENT PHILLY, Philadelphia, PA

May, 2017 – July, 2017

Intern - Web Development

- Update widgets on the company's WordPress site to ensure site is operating to full capacity
- Sync site with Thundertix for payment of purchases of different events
- Resolve the lag, and site's speed by the use Google tools
- Research and evaluate alternative hosts the company could upgrade to as a result of increasing demands and expansion

PROJECT: POUND CAKE, Temple FOX,

Jan. 2017 – Apr. 2017

Project Manager

- Managed activities and progress of the business analyst team
- Ensured the project was on schedule with the use of project milestones
- Established methods of communication with clients to meet their needs
- Examined the product prior to demonstration to confirm features are within the project scope

PROJECT: MS-Digital Innovation in Marketing, Temple FOX,

Sep. 2016 – Dec. 2016

Business Analysis

- Developed a technology to enable members of the DIM program to communicate through the use of web and mobile tools for participation
- Created account management tools for prospective students, current students and alumni to create profiles
- Provided information distribution methods through the technology about admissions, upcoming events, student/program achievements, networking opportunities

SKILLS, LANGUAGES & HOBBIES:

- **Web Development:** HTML, CSS, PHP
- **Database Management:** MySQL
- **Microsoft Office:** Word, PowerPoint, Excel, Project, Access
- **Cloud Platform:** Microsoft Azure
- **Prototyping Tools:** JustInMind
- **Languages:** Arabic – fluent