

Kofi Brobbey

community.mis.temple.edu/kbrobbey

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: December 2016
MAJOR: Management Information Systems | MINOR: Business Analytics
GPA: 3.12

SELECTED COURSES:

- Statistical Computing
- Operations Management
- Enterprise IT Architecture
- Financial Management

ACTIVITIES AND AWARDS:

- PhillySeeds Scholarship, Philadelphia Housing Authority August 2014 - Present
- Member, Association for Management Information Systems August 2014 - Present
- Member, Alpha Beta Gamma Honors Society October 2012 – present

INFORMATION TECHNOLOGY SKILLS:

Analysis: SAS Data Miner
Web Development: HTML, WordPress
Database Management: My SQL, PeopleSoft
Microsoft Office: Word, Excel, PowerPoint, Outlook

EXPERIENCE: PHILADELPHIA HOUSING AUTHORITY, Philadelphia, PA
Supply Chain Analyst Intern May 2015 – August 2015

- Prepared procurement reports which helped contract sourcing needs in a federal agency.
- Extracted and analyzed fleet data from PeopleSoft software which helped to identify vehicles that would need to be retired.
- Analyzed requisition orders using Microsoft Excel to detected wasteful ordering practices.

AFRICAN FAMILY HEALTH ORGANIZATION, Philadelphia, PA
IT Instructor August 2014 – Dec 2014

- Developed technology courses to immigrants in a non-governmental organization setting.
- Translated complex computer terms to a class of six immigrants effectively.
- Devised and implemented cross-curricular units to link technology with everyday activities.

ALLIED BARTON SECURITY, Glenolden, PA
Security Officer September 2011 – July 2013

- Monitored and authorized the entrance and departure of employees and visitors in a medical setting.
- Created reports of daily activities and irregularities to ensure safety of all personnel.
- Promptly answered telephone calls from visitors to reflect a professional image.

SKILLS & LANGUAGES:

- Twi, Ga – Ghanaian – West African Dialect – fluent
- Painting and Graphic Designing