

Kevin R. Hamilton

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: Dec 2017
Major: Management Information Systems
Senior
GPA: 3.7
Dean's List, Fall 2014, Spring 2015

DELAWARE TECHNICAL COMMUNITY COLLEGE (DTCC), Wilmington, DE
Associate in Applied Science, Graduated Cum Laude: May 2014
Major: Entrepreneurship
President's List, Fall 2012, Fall 2013. Dean's List, Spring 2013

SELECTED COURSES:

| | |
|--------------------------------------|---------------------------------|
| Data Analytics | Information Systems Integration |
| Enterprise IT Architecture | Digital Design and Innovation |
| Data Centric Application Development | Change Leadership |

ACTIVITIES & AWARDS:

Member, Golden Key International Honour Society
Member, Beta Gamma Sigma Business Honors Society
Member, Temple AIS Student Professional Organization
Participant, DTCC Business Plan Competition, Spring 2014
Participant, 1 Million Cups (small business forums), Spring/Fall 2014

EXPERIENCE: DUPONT COMPANY, Wilmington, DE July 2017 – October 2017

IT Infrastructure Specialist (Internship)

- Elicited, designed, built, and rolled-out a new RMS for the BSRC in North America.
- Designed and implemented a Breathing Air Request form and parallel approval process workflow as the backbone of the request process.
- Developed and implemented a metrics workbook connected to the SharePoint designed RMS that enables simple and easy data visualizations.
- Designed and implemented a New Chemical Approval Request form and parallel approval process workflow as the backbone of the request process

DUPONT COMPANY, Wilmington, DE June 2016 - September 2016

IT Infrastructure Specialist (Internship)

- Elicited and mapped stakeholder requirements creating a common template that enables 9 Strategic Business Units to access key facilities and services information.
- Developed and executed a plan to restructure and reorganize the global FS&RE SharePoint sites enabling faster, simpler information access.
- Overhauled, then migrated all team SharePoint sites and sub sites into one integrated information hub.

SKILLS & LANGUAGES:

- Microsoft SharePoint, Excel, Word, Outlook, and PowerPoint.
- R, SQL, HTML, CSS, PHP, VMware.