

EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2020

Major: Management Information Systems; Minor: Computer Science

GPA: 3.43 | Business Honors Program | University Honors Program

ACTIVITIES & AWARDS:

- Committee Member, Business Honors Student Association, 2017
- Member, Association for Management Information Systems, 2016, 2017
- Participant, QVC Data Analytics Challenge, 2017
- Build-A-Business Project 1st Place, Temple University, 2016
- Founder, National Qualifier, Bensalem HS DECA 2016
- Captain, State Qualifier, Bensalem HS Speech and Debate Team, 2016
- Secretary, Bensalem HS National Honor Society, 2016
- Most Dependable Employee, Swarna Jewels, 2015

INFORMATION TECHNOLOGY SKILLS:

Data: Tableau, MS Excel, Childware

Development: HTML, CSS, WordPress, Java

Project Management: Microsoft Office

EXPERIENCE:

IMMERSIVE XR, Trevese, PA

Summer 2017

Business Administration and Technology Intern

- Created infographics and graphic flyers for technology driven startup to pitch to investors.
- Redesigned website using WordPress to provide a more structured and appealing visual.
- Conducted online research on technology trends, market competition, and success rates.
- Compiled the research reports and presented findings to senior management.

PUBLIC HEALTH MANAGEMENT CORPORATION,

Summers 2017

Philadelphia, PA Data Management Intern, PHL PreK Program

- Cleaned and reduced data redundancies through various Excel functions.
- Increased productivity and efficiency by 20% by incorporating Excel functions.
- Analyzed and summarized hundreds of child enrollment and disenrollment data.

SWARNA JEWELS, Bensalem, PA

Summers 2014-2017

Online Coordinator and Sales Representative

- Trained new employees on ethical responsibilities.
- Developed and enhanced methods to capture, edit, and upload jewelry photography through Photoshop.
- Updated and systemized inventory for thousands of products using Excel for website.
- Coordinated marketing road shows around the nation and increased sales by 15%.

SKILLS & LANGUAGES:

- Certified Microsoft Office Specialist 2016
- Intermediate in French
- Fluent in Telugu