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Share Point

Our company is paying 10 PMPs \$875,000 every year on managing documents rather than creating value for our customers currently. By using Microsoft Share Point, PMPs can save 80% of their document-managed time and create more value for both the company and the customers. It is necessary for our company to implement Share Point to increase PMPs working efficiency.

Microsoft Share Point is a document management and storage system. The key capability of Microsoft Share Point is to create a consistent platform for users easily sharing and editing their documents. As long as users can connect to the internet, they can access Share Point from anywhere around the world with up-to-date information. Also, Share Point provides a clear and easily understandable structures for users. With carefully defined functions, users will storage their documents in an organized manner without any odds of duplicating the same documents.

The total cost of using Share Point is \$253,750, which includes installation, maintenance, and employees' salary. Also, Share Point will generate \$2,100,000 benefit during three-year period. Simultaneously, the total net benefit in three years will be \$1,846,250, by adding extra 400 billable hours to our PMPs.

1. Current spending

Currently	People	\$ per hour	hours	total spending
Create value	10	\$175	1500	\$2,625,000
Documents	10	\$175	500	\$875,000

2. Using Share Point

After	People	\$ per hour	hour	total spending
Create value	10	\$175	1900	\$3,325,000
Documents	10	\$175	100	\$175,000

3. 3-year analysis

3-year cost	year 1	year 2	year 3	Total
Installation	\$100,000	\$0	\$0	
Maintenance	\$18,000	\$18,000	\$18,000	
Personnel	\$33,250	\$33,250	\$33,250	
Total	\$151,250	\$51,250	\$51,250	\$253,750
3-year benefit	year 1	year 2	year 3	
Personnel	10	10	10	
\$ per hour	\$175	\$175	\$175	
Extra value (hr)	400	400	400	
total	\$700,000	\$700,000	\$700,000	\$2,100,000
3-year net benefit				\$1,846,250

References:

Microsoft. "What Is SharePoint?" Office Support. Web. 05 Nov. 2016.

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Microsoft. "Overview of Sites and Site Collections in SharePoint 2013." Overview of Sites and Site Collections in SharePoint 2013. Web. 05 Nov. 2016.