**Kurt Whiteman** whiteman.kurt@temple.edu

*1529 Fontain St. | Philadelphia | PA | 19122 | 610.675.7966*

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

 ***Bachelor of Business Administration, Graduation: May 2014***

 MAJOR:Management Information Systems

 GPA: 3.59 | Dean’s List: Fall 2011 – Present

SELECTED COURSES:

Data Analytics, Enterprise Resource Management, Managerial Accounting, Manufacturing and Service Operations Management

INFORMATION TECHNOLOGY SKILLS:

 Professional Analysis: POM, Google AdWords

 Web Development: Adobe Dreamweaver CS5, Magento Professional

 Database Management: SQL

 Business Management: Quickbooks, Fishbowl, SAP

 Other: Adobe Photoshop Elements 10, Microsoft Office

EXPERIENCE: LEGACY COLLECTIBLES, Paoli, PA August 2011—Present

**Sales Representative/Account Executive/Co-Owner**

* Co-founded an internet based business that specializes in military collectibles.
* Network with different collectors, and research multiple buying and selling opportunities.
* Made provisions for the company website to load faster, have clearer pictures, and more in-depth descriptions.
* Manage company storefronts on third party sites such as eBay.com and GunBroker.com.
* Implementing a new inventory management system.

NOVATEK CORPORATION, Exton, PA May 2011—May 2012

**Assembly Line Worker**

* Manufactured commercial-grade air filtration systems for a surface preparation and air filtration company.
* Worked each step in the manufacturing process.

SUPERFRESH GROCER, King of Prussia, PA June—September 2009

 **Cashier**

* Provided customer service at a large chain supermarket.
* Helped customers through the checkout process to ensure positive and timely experiences.
* Supervised community charity events such as selling hot-dogs for donations.