

Kyle Merkel

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2015
Major: Finance | Total expected Credits: 125
Minor: Marketing
GPA: 2.98

ACHIEVEMENTS: Associates of Business Administration Degree from Montgomery County Community College
Received Diploma/ Graduated with Honors

EXPERIENCE: MERKEL REBAR, Boyertown, PA June 2007- Present

Rebar Technician/ Crew Leader Assistant/Office Assistant

- Build the frame-work for in-ground swimming pools with top quality service in a timely fashion
- Fabricate and weld special structures for the pool building process
- Assist management with budgeting and decisions on future purchases for the business.

FREEDOM VALLEY YMCA- POTTSTOWN, Pottstown, PA June 2008-March 2012

Childcare Assistant

- Participated in the before and after school K-6 care program at elementary schools in the Owen J. Roberts School District
- Assisted fellow staff to keep our class room and outside environment safe for the kids
- Assisted the children with their homework
- Prepared snacks for the children
- Interacted with the children doing activities and playing sports
- Organized games and activities to be played
- Assisted my supervisor with planning the weekly schedule

MERKEL'S SHOE STORE, Gilbertsville, PA December 2007- January 2009

Retail Sales Person/ Assistant Inventory Manager

- Assisted customers in finding desired footwear with quality customer service
- Provided customers with a clean environment by keeping the aisles and bathroom clean
- Assisted with keeping track of the inventory and placing orders weekly

SKILLS AND LANGUAGES:

- Microsoft Office: Word, Excel, and PowerPoint
- Basic SAP
- Basic skills using Transportation, Aggregate Planning, Inventory Management, and Project Management software.