

LAUREN D. HEATH

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: December 2014
Majors: Risk Management and Finance
Selected Courses:

- Life and health insurance and employee benefits
- International finance
- Real estate investments and finance
- Investments

ACTIVITIES:

- Participated in Temple University Varsity Women's soccer team 2010-Present
- Member of Gamma Iota Sigma 2013-Present

EXPERIENCE: TEMPLE PRIME LIVING, Philadelphia, PA December 2011 - Present
Leasing Intern, Temple Prime Living

- Conducted numerous showings of off campus housing available to be leased to students in the Temple University area.
- Create the leases for the newly leased houses for new tenants.
- Designed a Facebook page for the company including pictures of rental properties, property Locations and prices.

UPH PROPERTIES, LLC

Intern

May 2009 - Present

- Reconciled accounting books.
- Performed underwriting of shopping centers and office buildings the company finances.
- Created Excel spread sheets with information about houses and other properties the company owns to make keep the properties organized and easy to access the mortgage and financial information.

INTEGRATED ADJUSTMENT SERVICES

July 2013 - Present

Intern

- Conducted hundreds of onsite inspections of injuries and complaints during concerts and football games at Lincoln Financial Field.
- Performed write-ups of all incidents that occurred on site in order to protect Lincoln Financial Field against possible lawsuits.

SKILLS:

- * **Microsoft Office, QuickBooks, Appfolio**