

# **LOUIS-GERARD LAZARRE**

community.mis.temple.edu/louislazarre

1120 Overington St | Philadelphia | PA | 19124

215.939.1073/ louislazarre@temple.edu

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
*Bachelor of Business Administration, Graduation: Spring 2017*  
MAJOR: Management Information Systems  
GPA: 2.5

## SELECTED COURSES:

Systems Analysis & Design, Database Management Systems.

## ACTIVITIES:

- Member, Association for Information Systems, Spring 2015 - present
- Member, Student Leadership Challenge Program, Spring 2014 - present

## COMPUTER INFORMATION SCIENCE PROJECT:

- Served as team lead for analysis, design and development of an Automated Teller Machine program using Python.

## INFORMATION TECHNOLOGY SKILLS:

Analysis: Visio;  
Software Development: Visual Studio.NET, Python and Java;  
Web Development: HTML;  
Database Management: Oracle10g, Microsoft Access, SQL, PL/SQL;  
Project Management: Microsoft Project, SAP;  
Networking: Cisco Certified Networking Associate.

EXPERIENCE: TEMPLE UNIVERSITY, Philadelphia, PA January 2015 – present  
**CIS Department Lab Consultant**

- Manage and maintain 100 computers in academic settings by assisting in setting up and dismantling of hardware in lab rooms.
- Assemble, disassemble computers and handle servers and sensitive equipment.
- Install and configure software and operating system, supervise and maintain hardware in multiple computer labs.

TEMPLE UNIVERSITY, Philadelphia, PA January 2013-present

### **Office Assistant**

- Maintain office operations by receiving and distributing communications.
- Preserve supplies by checking stock to determine inventory levels.
- Anticipate requirements and deliver supplies to work stations.
- Sustain equipment by completing preventive maintenance and troubleshooting failures.
- Serve customers by backing-up receptionist and keep customers informed of order status.

ABBTECH INC., Lansdale, PA

February 2014-June 2014

### **Assistant IT Technician Dell Project-ARI-Holman Deployment**

- Refreshed computers from XP to Windows 7 OS.
- Provided support for Microsoft desktops and laptops by troubleshooting issues.
- Set up new equipment and install software.

GO2IT STAFFINC INC., Lansdale, PA

September 2012-June 2013

**Field IT Technician**

**IBM Project-HILTON Windows 7 Deployment**

- Provided installation, implementation and troubleshooting hardware.
- Provided level 2 technical support in timely manner from a basic to intermediate level.
- Demonstrated organizational commitment and promoted a positive image to clients.

CAMDEN COMMUNITY COLLEGE, Blackwood, NJ

January 2008-May 2012

**IT Technician Support Help Desk**

- Installed and supported operating systems Windows XP, 7, 8 and Mac OS X.
- Worked in team of 25 peoples and in a self-directed environment.
- Implemented LAN/WAN- Internet Connectivity.

**SKILLS & LANGUAGES:**

- French- conversational, Spanish - intermediate