

Lauren Soentgen

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2019
MAJOR: Management Information Systems
GPA: 4.0 | Dean's List: Fall 2015-Present

ACTIVITIES AND AWARDS:

- Recipient, Ron and Rhonda Riddell Scholarship
- Member, Association for Management Information Systems
- Recipient, Dean's Scholarship
- Recipient, Owens and McGoldrick Scholarship

EXPERIENCE: CENTER FOR STUDENT LEARNING AND SUCCESS, Philadelphia, PA
Peer Assisted Study Session Leader January 2016-Present

- Provide tutoring sessions twice per week for students taking Introductory Macroeconomics
- Create session plans in order to teach the most relevant material in an organized fashion
- Coordinate with professor to best meet the needs of students

COLONIAL PIZZA, Philadelphia, PA
Manager August 2015-August 2016

- Supervise 5 other work employees with daily activities
- Upgrade the ordering system from just phone orders to include online platforms such as GrubHub
- Pay weekly bills and attend to business accounts to ensure proper handling of accounts

COLONIAL PIZZA, Philadelphia, PA
Counter Associate

- Provided customer service a 20 seat casual dining restaurant specializing in Italian cuisine
- Replenish supplies and assist owner with daily operating functions
- Monitored delivery and take-out orders to ensure fast service

SKILLS:

- Tableau- Beginner
- Microsoft Word, Excel, and PowerPoint- Proficient