

**From:** Bill Gates (Lauren Soentgen, Hung Dau)  
**To:** MC Martin  
**Subject:** Weekly Progress Report – April 22, 2018

**Period:** 04/16/18-04/22/18

**Hours:** 1      **Hours to Date:** 83

**Accomplishments for week ending April 22, 2018**

- 1) BAs finished presentation powerpoint.
- 2) BAs finished prototype.
- 3) PMs finished communication management plan.

**Goals for week ending April 29, 2018**

- 1) PMs and BAs to meet one last time before final presentation.
- 2) PMs and BAs will do final revisions before project submissions.
- 3) PMs finish all documentation for project hand in.
- 4) BAs finish all documentation (use cases, personas) for project hand in.

**Issues:**

- 1) One PM has officially left the class, which means two PMs will have to do an increased amount of work.