

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2021
Major: Management Information Systems
GPA: 3.58
Selected Courses:
Coding in C
Information Systems in Organizations
Financial Accounting
Microeconomic Principles

ACTIVITIES: Member, Association for Information Systems, September 2018 – Present
Member, Alpha Tau Omega Fraternity, December 2017 – Present
Scholarship Chair, Alpha Tau Omega Fraternity, September 2018 – Present

EXPERIENCE:

GIANT AND MARTINS FOODSTORES INC, Chalfont, PA September 2016 – Present
Front End Store Associate

- Provide customer service to 200+ customers at a high-volume retail establishment
- Handle thousands of dollars in sales revenue per shift
- Communicate with customers regarding coupons, store items, and final costs of an order
- Assist customers with problems they encounter while navigating the sales floor
- Assist co-workers with bagging, help customers to cars, coordinate pricing for goods, and attend to the replenishment of merchandise on shelves

TJ SMITHS BAR AND GRILL Warrington, PA August 2015 – September 2016
Food Runner

- Assisted other employees with bussing tables, preparing food, cleaning dishes, and assisted customers in need when their server was not around to attend to their wants and needs
- Interacted with over 100+ guests a day and reinforced high-quality customer service methods that aligned with our family-run business model
- Helped expedite orders and ensure food was sent out in a timely manner
- Helped train a variety of new incoming food runners to ensure they handle daily business procedures correctly
- Served as an important member of front-end food-distribution throughout the restaurant to ensure customers were getting their food in an efficient and timely manor

SKILLS:

- Large amounts of experience in Microsoft Word, PowerPoint, and Excel
- Experience with coding in the language C
- Communicates in an effective manor verbally and electronically
- Experience and knowledge of Sales Force