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SharePoint

Our Company has the opportunity to make an additional $2,100,000 over three years by investing in SharePoint. SharePoint would provide us a central location to share and store documents internally and externally, which would increase our overall productivity and total billable hours by 25%. This is the optimal time to transition to SharePoint because it will increase our time spent creating value for clients and ultimately increase total revenue.

Microsoft SharePoint is a user-friendly, flexible software that provides a secure location for document management and collaboration. The key feature of SharePoint is that it decreases the amount of time spent managing documents by providing a central location for organizing and sharing multiple versions of a document with a team and with clients. For our company this means that our 10 PMPs will reduce time spent on document management and increase hours billed out by 400 hours per PMP, an increase of 25%. This will allow our PMPs to spend more time maximizing value for clients while increasing total revenue.

Over three years, the total cost of implementing SharePoint is $253,750. The benefit over the current document management system is $2,100,000, which leads to a 3-year net benefit of $1,846,250. This is possible because of the significant increase in productivity after the implementation of SharePoint and the subsequent increase in billable hours and total revenue.

References

Benefit:	Year 1	Year 2	Year 3	Total
Revenue with addition of SharePoint	$3,325,000	$3,325,000	$3,325,000	$9,975,000
Revenue without SharePoint	$2,625,000	$2,625,000	$2,625,000	$7,875,000
Total benefit	$700,000	$700,000	$700,000	**$2,100,000**

Cost:	Year 1	Year 2	Year 3	Total
Hardware & Software	$100,000	0	0	$100,000
Yearly Maintenance	$18,000	$18,000	$18,000	$54,000
Administrative Support	$33,250	$33,250	$33,250	$99750
Total	$151,250	$51,250	$51,250	**$253,750**

3 year net benefit:	Year 1	Year 2	Year 3	Total
Benefit	$700,000	$700,000	$700,000	$2,100,000
Cost	$151,250	$51,250	$51,250	$253,750
Total	$548,750	$648,750	$648,750	**$1,846,250**

Works Cited

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