

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2020
Major: Management Information Systems

SELECTED COURSES:

Data Analytics, Data-Centric Application Development, Information Systems in Organizations, Excel for Business Applications, Business Communications

ACTIVITIES & AWARDS:

- Member, Association for Information Systems, Spring 2018 – Present
- Public Relations Chair, Alpha Kappa Lambda Fraternity, Gamma Lambda Chapter, Fall 2017 – Present
- Activities Chair, Alpha Kappa Lambda Fraternity, Gamma Lambda Chapter, Fall 2017 – Present
- Member, Temple Club Track, Fall 2016 – Present
- Member, Temple Club Swim, Fall 2016 – Spring 2017

EXPERIENCE: OCEAN CITY BEACH PATROL, Ocean City, NJ

Ocean City Beach Patrol Lifeguard May 2017 – Present

- Maintain constant surveillance of patrons in designated zone for eight hour shifts.
- Coordinate with other zone guards to effectively respond to urgent situations and provide care as needed.
- Act immediately and appropriately to secure safety of patrons in the event of emergency.

MEDICAL MAVIN, Downingtown, PA

Medical Sales Representative December 2016 – January 2018

- Sold podiatric practices to medical professionals via telephone conversation.
- Organized confidential information in order to accelerate business processes.
- Updated and interacted with Medical Mavin's database consistently to maintain accurate data.

WEST PHARMACEUTICALS, Exton, PA

Intern May 2015

- Learned about design and manufacturing elements of packaging expensive pharmaceutical equipment.
- Observed effective collaboration between departments.
- Participated in several team-building activities to strengthen communication skills.

SKILLS & LANGUAGES:

- First aid / CPR certified
- Microsoft Office Excel
- HTML
- Spanish (basic proficiency)