**From:** Parth Patel, Michael Biffen

**Engineer Team:** Vertical Farmers

**To:** MC Martin

**Subject:** Weekly Progress Report – *October 8*, 2017

**Period:** *10*/*1*/*17*-*10*/*8*/*17*

**Hours:** *7*  H**ours to Date:** *25*

**Accomplishments for week ending Oct 8, 2017**

1. *Continued to learn more about the project and engineering team during weekly meeting*
2. *Built first drafts for WBS & project schedule*
3. *Decided on key aspects such as which water basin materials to use and dome size*
4. *Purchases compressor and airbrush*
5. *Set milestones*

**Goals for week ending October 15, 2017**

1. *Start working on organization chart, RACI chart, and stakeholders list*
2. *Further develop project schedule as well as WBS*
3. *Start building prototype*

**Issues:**

1. *Scheduling issues make weekly meetings difficult*