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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2017

MAJOR: Management Information Systems

GPA: 3.32

SELECTED COURSES:

Information Systems Integration, Lead Global Digital Projects, Legal Environment of Business, Global Business Policies, Business Society and Ethics.

ACTIVITIES & AWARDS:

- Member, Association for Management Information Systems, Fall 2014 Present
- Races, 5k, 10k, Half Marathon, October 2011 Present
- Participant Technical Development Application Program, Fall 2014 Present
- Fundraiser, AutismCaresFoundation/TeamPuzzlePiece, September 2013 Present

INFORMATION TECHNOLOGY SKILLS:

- Computer Experience: MS Office Suite, All Windows O/S, SQL, DBMS, HTML, CSS, WordPress, Visio, Java, Apple Suite, and Hardware
- Networking Experience: MS Exchange Server, LAN, WAN, VPN, FTP
- Database Experience: SQL Server, MS Access

EXPERIENCE:

BOLT ON TECHNOLOGY, Southampton, PA

March 2016 – Present

Channel Partner Manager

- Plan steps to build partnerships, manage projects, and maintain business relationships.
- Demonstrate Bolt On software products to generate sales and partnership leads.
- Communicate all channel activities to partner companies.

JET SERVICES, INC., Philadelphia, PA

October 2011 – Present

Customer Service Vendor

- Execute great professional customer service skills working with an average customer base of 6,000 + at Lincoln Financial Field.
- Hands on interaction working in intense and very energetic environment.
- Produce a consistent amount of sales, averaging \$1,500 per shift.

HORIZON AMBULANCE, Bensalem, PA

Emergency Medical Technician

August 2004 – November 2007

- Resuscitate patients in an emergency before hospital admission.
- Provide medical assistance during emergency situations, such as CPR, AED, prevent shock, control severe bleeding, prevent spinal damage, etc.
- Evaluate a patient's condition in order to determine the right course of treatment.

SPECIAL SKILLS:

 Microsoft Word, Excel, PowerPoint, Access • EMT-B Certified (2004-2008)