

---

7 Pleasant Valley Road | Denville | NJ | 07834

862-209-0036 / matthew.chinsky@temple.edu

Personal email: [mattchinsky@gmail.com](mailto:mattchinsky@gmail.com)

## Education

- TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
- **Bachelor of Business Administration, Graduation: May 2022**
- **Major: Management Information Systems**
- Attended the Morris County School of Technology (MCST) In Denville, NJ for Computer Sciences. MCST is a four year, full time comprehensive career and technical high school. It is a magnet, acceptance only based high school ranked among the top 100 High Schools in the US.
- Accepted at the County College of Morris (CCM) program, in which my senior year of high school I was given the opportunity to take my courses at CCM and obtain college credits immediately. I was able to transfer 28 college credits to Temple. This is a Pre-College Age Program in which strict criteria was met to be eligible based on my cumulative GPA and qualifying standardized test scores.

## Activities and Rewards

- Member of the AIS (Association for Information Systems) SPO at Temple University
- MCST Boys Soccer 2016, 2017, 2018
- MCST Multicultural Club 2016-2017 school year
- Track Team for Morris Knolls High School, Denville, NJ Spring 2016
- High Honor Roll and Honor Roll at Morris County School of Technology
- American Red Cross Certified for both Adult and Pediatric CPR and First Aid
- Extremely organized and will do whatever it takes to ensure my projects and assignments are completed on time and with attention to detail.
- Dependable and responsible student with excellent grades and an employee that can always be counted on when help is needed.
- Reliable as both a student and employee. As a student and employee, I have no lateness and extremely minimal absences.

## Work Experience

### **HIGH SCHOOL IT INTERN | MILLENNIUM SYSTEMS INTERNATIONAL, PARSIPPANY, NJ |**

**SEPTEMBER 2017 - JUNE 2018**

- As a high school intern, I was involved with hands-on experience in learning about different careers, including computer science and how it interacts with the needs of the business. This internship allows me to apply my MCST education in the real world.
- I was engaged in a variety of IT related activities to streamline operations and increase efficiency and documentation of Millennium's internal IT infrastructure.
- Responsibilities changed after a few months to give me exposure to a variety of areas. At first I was engaged on mapping and documenting the wiring and infrastructure layout. This involves identifying all of the various ports including VOIP and Ethernet for all workstations, punch down panels and switches and updating spreadsheets with the information so that Millennium knows which are in use, which aren't and which may be defective. Later in the year, I worked on locating bugs in Millennium's newest software Meevo, which is an online scheduling system that customers can use right from an app on their phone.

**BARISTA AND POINT OF SALE | MARA'S CAFÉ AND BAKERY, DENVILLE, NJ |**

**NOVEMBER 2016 - NOVEMBER 2017**

- At Mara's Cafe, an always busy destination in a large town, my responsibilities are diverse. Behind the counter I cater to customers with fresh, handmade drinks such as lattes, cappuccinos and teas, customized to our customer's preference. Multi-tasking is a must as there can be many customers with unique drink requests and am often handling the point of sale system along with the usual complexities of cash, credit cards, gift cards, discounts, promotions etc. All this is done with a pleasant customer centered attitude because it's known that it's much easier to continue a relationship with an existing customer than to have to find a new one.

**SOCCER REFEREE | LAKELAND HILLS FAMILY YMCA, MOUNTAIN LAKES, NJ|**

**NOVEMBER 2016 - PRESENT**

- I referee indoor soccer for boys and girls between ages between 6-9 years old. My passion for playing soccer intersects with my passion for this job and why I chose it. I enjoy being able to teach others what I have learned and to see how they can grow in their abilities.
- I ensure parents that their kids are having a fantastic time while maintaining rules to keep them safe.
- I present a high level of energy and excitement with this job.

**SUMMER CAMP COUNSELOR | MORRISTOWN BEARD SCHOOL DAY CAMP, MORRISTOWN, NJ | JULY 2014 - PRESENT**

- During the summers of 2014, 2015, 2016, and 2017, I have been employed as a camp counselor at the Morristown-Beard School Day Camp. I used to attend the camp as a kid before I turned 16 and I was then eligible to become a counselor. As a camp counselor, I take on many responsibilities in which I worked with the 7-8 year old group and kept them actively engaged throughout the day through activities such as swimming, athletics, dance, science, art, etc.

**BUS BOY | AH PIZZ OF DENVILLE, NJ | JANUARY 2016-JUNE 2016**

- I worked 9-hour shifts for Ah Pizz every Sunday, and sometimes during the week when my boss needed me. I helped keep the restaurant clean, organized, and fresh. In addition, I also brought out food and drinks to customers.
- When needed last minute to cover for absent employees or unexpected busy days, I always made myself available to work as long as it didn't interfere with my school responsibilities.

**BUS BOY & HOST | CAFE METRO OF DENVILLE, NJ | APRIL 2018 - AUGUST 2018**

- I work 5 hour shifts Monday, Tuesday, and Friday nights bussing tables, seating guests, delivering bread and water, and various other tasks. My schedule here also varies.
- I make myself available to cover for other coworkers who need to take off, and I am always on my feet, serving customers and removing finished entrees throughout the night.