Michael A. Manieri

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: December 2020
Majors: Management Information Systems & Finance | Minor: Psychology
GPA: 3.82 | Business Honors Program | University Honors Program

SELECTED COURSES:

The Leadership Experience	*Securities and Portfolio Analysis*
Financial Accounting	*Intermediate Corporate Finance*
Financial Management	*Managerial Accounting*
Data Analytics	*Data-Centric Application Development*

ACTIVITIES & AWARDS:

- 1st Place Winner, PWC Case Challenge 2019 — February 2019
- Vice President, ActiveMinds Temple University — September 2018 - Present
- Creator, De-Stress & Pet Mental Health Awareness Event — May 2018
- Member, Business Honors Student Association — January 2018 – Present
- Member, Association for Information Systems — August 2018 – Present

INFORMATION SYSTEMS PROJECTS:

Developed enhanced portfolio digitization procedure by reducing the standing 8 step process to a consolidated 3 steps, leading to a decreased cost of maintenance from an estimated $33 per file to $21

INFORMATION TECHNOLOGY SKILLS:

Web Development:	HTML, CSS, JavaScript
Database Management:	SQL
Project Management:	Microsoft Office

EXPERIENCE: FOX SCHOOL OF BUSINESS HONORS, Philadelphia, PA
Peer Advisor June 2018 – Present

- Provide consultation to lead students toward an academic plan which will enable achievement of their academic, personal, and career goals
- Utilize knowledge of Temple University's resources to assist students in solving academic challenges
- Provide individual peer advice on effective time management, studying, and exam preparation skills

LONG & FOSTER PROPERTY MANAGEMENT, West Chester, PA
Property Management Intern June 2018 – August 2018

- Developed enhanced portfolio digitization procedure by reducing the standing 8 step process to a consolidated 3 steps, leading to a decreased cost of maintenance from an estimated $33 per file to $21
- Audited tenant ledgers while referencing lease files to ensure payment accuracy
- Posted payment to GL accounts and order payment of invoices to contractors