Final Project Team Submission for MIS3535 Fall 2013:

Due on Tuesday November 26th 2013

Final Document Submission:

- Select four (4) Project Tools from the list below that you believed would be most useful when managing your assigned project
- Update the working draft copies of the four items your team has chosen to turn in for the final submission to reflect the current state of the project.
- For each selected item please write a short summary (1 to 2 paragraphs) why the team felt the selected item was chosen for the final submission. The summary should include:
  - What is the tool typically used for in a project
  - How you expect the tool to be applied and add value to managing your specific project?
  - Did the tool meet the teams expectations or did it create greater overhead than value
- The final submission should be assembled into a single document (if possible), attention should be given to the final format, completeness of the information, formatting and organization.
- Please turn in a hard copy of the submission and email me a soft copy as well.

Final Presentation:

- Create a PowerPoint presentation
- Final status of the project using key points from the weekly status report (1 or 2 slide)
- Summary of the four items chosen to by the team for the final submission and why the team selected the specific tools (1 or 2 slides)
- Class Presentation should be between (5 to 8 minutes)
- Please turn in a hard copy of the presentation and email me a soft copy as well

Project Management Tools:

- Project Charter / Scope Statement / Problem Statement
- Work Breakdown Structure
- Budget
- Risk Management Plan / Probability Impact Matric
- Project Schedule / Plan
- Communications Plan
- Quality Management Plan
- Change Management Plan
- Stakeholder Management Plan / Reporting
- Responsibility Matric RACI