Policy Project

For our discussion of IT policies, your team will write a specific IT security policy on one of the topics listed below. Using what you have learned from the readings and your own research, you will:

- Write an appropriate policy for a hypothetical firm that does $50MM of sales with 100 employees and 10 IT people.
- Identify the controls that will need to be put in place to ensure the policy is followed.
- Create a short (maximum 5 minute) video (Rich’s section) or presentation (Jan’s section) that explains the policy and why it is vital to the employees of your hypothetical company.

**Rich’s section:** Your team will post both the video and your policy document on the class blog. Everyone is expected to read and comment on a minimum of four different policies.

**Jan’s Section:** You will turn your policy document and slides to Jan at the start of class the night you present your policy to your classmates.

**You must choose to work on one of the following policies:**

- Data Destruction Policy
- Social Security Number Policy
- Remote Access Policy
- Electronic Document Retention Policy
- Memory Drive Usage Policy