

# Monica Rose W. Webster

community.mis.temple.edu/monicawebster

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## EDUCATION:

TEMPLE UNIVERSITY, Honors Fox School of Business, Philadelphia, PA  
**Bachelor of Business Administration, Graduation: May 2020**  
**Major: Management Information Systems | Minor: Spanish**  
Overall GPA: 3.7 | Major GPA: 4.0 | Business Honors Program  
University Honors Program | Dean's List: Spring 2016 - Spring 2018

## SELECTED COURSES:

Honors Information Systems, Data Analytics, Data-Centric Application Development,  
Enterprise IT Architecture, Digital Design and Innovation Studio

## ACTIVITIES & AWARDS:

- Member of the Association for Information Systems, Spring 2018 - Present
- Member of Phi Sigma Pi National Honor Fraternity, Fall 2016 - Present
- Member of Phi Beta Lambda Business Fraternity, Fall 2016 - Present
- First in State for Statistical Analysis for Phi Beta Lambda, Spring 2017
- Second in State for Website Design for Phi Beta Lambda, Spring 2018
- Second in State for Information Management for Phi Beta Lambda, Spring 2018

## INFORMATION SYSTEMS PROJECTS:

- Analyzed the needs of SEI's Private Equity department and lead the market research, comparison, and trial testing of Robotic Process Automation software.
- Trained a Microsoft Chatbot for SEI's new Data Portal website and created data analytics to find trends in usage and create a user story.

## INFORMATION TECHNOLOGY SKILLS:

Analytics:	SQL, QlikView, QlikSense, Microsoft Excel
Web Development:	PHP, HTML, CSS
Project Management:	Microsoft Office, JIRA, Confluence
Server Management:	Zenoss, Xymon, VMWare, GLPI
Others:	Microsoft LUIS and QnA Maker, Remedy

## EXPERIENCE:

SEI INVESTMENTS, Inc, Oaks, PA June 2018 – August 2018

### **Investment Management Unit Technology Intern**

- Served as a member of the Investment Management Unit Technology Team.
- Created analytics, managed the database and trained a Chatbot for the new Data Portal.
- Designed a new layout for the homepage of the Data Portal website.

SEI INVESTMENTS, Inc, Oaks, PA June 2017 – January 2018

### **Investment Manager Services Intern**

- Served as a member of the Private Equity Project Management Team.
- Assisted with projects on robotics implementation, client on-boarding, research on digital business innovations and more.
- Compiled and analyze large sets of data to create trends, visual graphs and reports.

## SKILLS & LANGUAGES:

- Spanish – conversational