

# Moussa Conde

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

***Bachelor of Business Administration, Graduation: January 2015***

***Majors: Finance & International Business***

Study Abroad: Temple University CIBER (Destination Vietnam), Summer 2013

Community College of Philadelphia, 1700 Spring Garden St, Philadelphia, PA

***Associate in Arts, Graduation: May 2012***

***Major: Business Administration, GPA: 3.56***

## ACTIVITIES & AWARDS:

Temple University Investment Association (TUIA), Member, January, 2013

Alpha Beta Gamma award "ResetTVShow marketing contest," spring 2011

International Business Association (IBA), Director of Web Development, January, 2013

Campaign for Working Family, January 2011 - Present

Financial Management Association (FMA), Member, February, 2013

Society of Emerging African Leaders (SEAL), Member, February, 2013

Ascend Temple University Student chapter, February, 2013

Ascend Rising Leader Award, May, 2013

EXPERIENCE: Philadelphia International Airport, Philadelphia, PA June 2012 - Present

**Bilingual Receptionist, Department of Marketing and Public Affairs**

- Translate interviews between International passengers and Customs and Border Protection Officers. Create daily activity report
- Provide direction and assistance to 5000+ passengers daily to easily navigate the Philadelphia International Airport

Welcoming Center for New Pennsylvanians, Philadelphia, PA June 2013 - August 2013

**Small Business Development & Outreach Intern**

- Conducting market research through personally delivering servers, collecting and inputting data into Sales Force and Call Em All software,
- Navigating clients to resources through planning and developing informational calls and providing them with networking opportunities, collaborating with many people with diverse background.

DLC Management Inc., Philadelphia, PA

December 2009 – September 2012

**Cashier**

- Reported daily operations for retail concession serving 200+ customers per day, including handling cash, credit and checking transactions.
- Reconciled deposits, handled opening and closing security, and order worksheets.
- Trained and supervised new employees on cashing and security issues.

## SKILLS & LANGUAGES:

- Microsoft Office, Tax software, PC installation, WordPress, SAP, MySQL, POM-QM
- French – Advanced, English – Intermediate, Spanish – Basic
- CAPSIM program – online business simulation program
- Mentor