Matthew D. Roberts

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Education

Temple University   August 2017-Present
Candidate for **Master of Science in IT Auditing and Cyber Security**
- Concentration in Cyber Security

Indiana University of Pennsylvania   August 2013-May 2017
Bachelor of Science in Management Information Systems
- Overall GPA: 3.5/4.0
- Dean's List: Fall 2013 - Spring 2014, Spring 2015 – Spring 2017
- Knowledge of Java, C#, and SQL languages
- Relevant Coursework: Systems Analysis and Design, Database Administration, Systems Architecture, and Network Security, among various business administration courses

Experience

Kohl's Department Store   July 2012-Present
Lansdale, PA
Merchandising/Fulfillment/Department Associate
- Large, nationwide retailer of clothing products and housewares
- Utilized Bluebird handheld devices to provide customer service, manage and fulfill online orders, and track merchandise data for backstock and retrieval

Association for Management Information Systems, Indiana University of Pennsylvania
Indiana, PA   September 2015-May 2017
Social Committee Chair (September 2016-May 2017)
- Planned and organized AMIS social events
- Coordinated preparation and execution of these events within constraints of budgeting and schedule
- Supervised members of the social committee

The Entertainment Network, Indiana University of Pennsylvania September 2013-May 2016
Indiana, PA
General Member
- Generated awareness about The Entertainment Network and promoted events by communicating with students at promo tables
- Monitored suggestions from the students for possible upcoming events

Music Training Center   August 2010-April 2011
Montgomeryville, PA
Assistant Rock Band Class Teacher
- Took on leadership role to teach children in the class
- Responsible for set-up and breakdown of equipment
- Assisted in preparations for semi-annual concerts at World Café Live, Philadelphia, PA