Megan E. Rolfes

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2019
Major: Management Information Systems
GPA: 3.83 | Business Honors Program | University Honors Program
Dean's List: Spring 2016 – Present
Selected Courses:

Lead Global Digital Projects	Data Centric Application Development
Application Integration & Evaluation	Data Analytics
Digital Solutions Studio	Honors Business Communications

ACTIVITIES & AWARDS:

Participant & Second Place Winner, Target Case Competition, Spring 2019
Participant, Fox School of Business Immersion Trip to Paris/Luxembourg, Spring 2018
Participant, Temple University Analytics Challenge, Fall 2017
Member, Association for Information Systems, Fall 2017-Fall 2018
Member, Best Buddies, Fall 2017-Spring 2018
Volunteer, PAWS (Philadelphia Animal Welfare Society), Fall 2017-Present
Recipient, IT Leaders Award, Spring 2017
Team Member, Intramural Soccer, Spring 2016-Spring 2017
Recipient, Dean's Scholarship, Spring 2016

INFORMATION TECHNOLOGY SKILLS:

Web Development:	HTML, CSS, PHP, Javascript
Database Management:	MySQL
Microsoft:	Word, Excel, Powerpoint
Data Analysis:	R, Python, Microsoft Excel

EXPERIENCE:

CIGNA, Philadelphia, PA   Summer 2018
Production Support Systems Analyst Intern

- Participated in the Technology Early Career Development Program on the Production Support team within Group IT.
- Streamlined number of groups that help desk tickets are assigned to, increased organization and effectiveness of Production Support environment
- Created email templates for standard communications from Production Support, establishing a brand for the team and increasing visibility in employee inboxes
- Served as Product Owner on intern project team, worked with teammates to build a platform that reduces the impact of trauma on communities in Southside Chicago

WINE AND SPIRITS, Devon, PA   Summer 2017
Seasonal Clerk

- Greeted and assisted patrons to provide a welcoming environment in store voted "Best of the Main Line", collaborated with co-workers to meet customer needs
- Operated POS system with credit and cash averaging $7,000 in transactions per shift, set up and closed out register at start and end of shift
- Retrieved necessary products to replenish shelves, organized and maintained presentable product displays