

Michael A. Roth

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EDUCATION

TEMPLE UNIVERSITY, The Fox School of Business, Philadelphia, PA
Master of Science, IT Auditing & Cyber-Security, to be awarded May 2015
Completion of all coursework leading to the CISA certification

Relevant coursework

- IT Governance
- Protection of Information Assets
- Systems and Infrastructure Lifecycle Management
- Enterprise Architecture for IT Auditors
- IT Audit Process

Honors & Activities

- Member, Information Systems Audit and Control Association (ISACA), 2014 – Present

UNIVERSITY OF KENTUCKY, Lexington, KY
Bachelor of Arts, History, Awarded magna cum laude, May 2009 / GPA: 3.8

Relevant coursework

- Introduction to Computer Programming, C++
- Principles of Economics (Macroeconomics)

Honors & Activities

- Historian, Golden Key International Honour Society, 2007 – 2009
- Academic Excellence Scholarship Recipient, 2007 - 2009
- Kentucky Education Excellence Scholarship Recipient, 2005 - 2009

EXPERIENCE

LOCKS LAW FIRM, Philadelphia, PA

Senior Litigation Paralegal

September 2009 – August 2014

- Managed over 130 asbestos cases for five personal injury attorneys generating over \$30 million in settlements
- Coordinated all stages of casework, including client intake & interviews, research, discovery, trial preparation, and settlement
- Reviewed, analyzed, and summarized case documents, including medical records, deposition testimony, and employment records to evaluate viability of client claims
- Utilized various applications and databases for legal research, case analysis, and electronic filings, including LexisNexis, Westlaw, JSTOR, and Federal and County Electronic Filing systems
- Served as liaison amongst different stakeholders, including clients, employers, hospitals, insurance companies, and government agencies to discern financial obligations and negotiate terms of payment
- Instituted innovative solutions, including paper-free and transportation initiatives that saved the organization over \$200,000 annually
- Provided guidance, training and support for up to 8 administrative staff members within the firm, including interns, legal assistants, and secretaries

ADDITIONAL

- Microsoft Office, LexisNexis, Westlaw, JSTOR, Federal & County Electronic Filing Systems
- German – basic