

# Mubashar Gondal

community.mis.temple.edu/mubashargondal

2619 Paris Ave | Feasterville Trevose | PA | 19053

215.827.6729 |

Mubashar.gondal@temple.edu

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

**Bachelor of Business Administration, Graduation: January 2017**

MAJOR: Management Information Systems

GPA: 2.62

SELECTED COURSES:

- Statistical Business Analytics                      Macroeconomic Principles
- Information Systems in Organizations            Leadership and Organizational Management
- Microeconomic Principles                          Financial Accounting

ACTIVITIES AND AWARDS:

- Apart of construction and DJ team during Sikh Games, Upper Darby, PA 2013
- Member, Association for Management Information Systems, 2015 – Present
- Member of Call Team for Dr. Farooqs Coroner campaign 2012

EXPERIENCE: Red Roof Inn, Feasterville Trevose, PA

October 2011-Present

**General Service Representative**

- Worked for team that ranked Number One according to online guest reviews from 2010-2014
- Performed Bank Reconciliations when manager was absent.
- Persuaded contractors and companies to have their employees stay at the Red Roof Inn by up scaling the motel and price negotiations.
- Referred guests to local restaurants and recommended attractions in the area.

Burger King

April 2010 – August 2010

**Cashier & Kitchen Staff**

- Maintained high standards of customer service during peak shift days.
- Followed procedures for safe food preparation and presentation
- Correctly received orders, processed payments, and responded appropriately to guest concerns.

SKILLS & LANGUAGES:

- Punjabi - Native
- Urdu – Intermediate
- Microsoft Word
- Microsoft Excel