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 **Flash Research Assignment: SharePoint**

By investing in SharePoint, the company can improve PMP billable hours by 20% and generate a net benefit of $1,846,250 over a three-year period. Microsoft SharePoint is a document management and [collaboration platform](https://searchcontentmanagement.techtarget.com/definition/collaboration-platform) that helps companies manage documents and reports that is important to the business process. Microsoft SharePoint will increase productivity through secure document management, collaboration, and well-organized communication with clients, thus increasing the billable hours by 400 hours.

 The key capability of Microsoft SharePoint is that it allows to share and collaborate on documents which streamlines the document management process. SharePoint is a web-based, collaborative platform, that provides tools for sharing documents and data across various organizations within a company’s network. From sharing documents with the client and each other to managing multiple versions of the same document, our PMPs are spending a lot of time managing documents and not creating value for our clients. With SharePoint, all the files and documents that PMP’s might need for their project proposals will be easily accessible in one place. The company will increase the revenue by increasing the number of billable hours. By utilizing SharePoint, it will allow our PMP’s to increase the number of billable hours from 1500 to 1900. This investment in SharePoint will increase the efficiency of PMP’s, since all documents will be managed and shared more efficiently and produce an increase in revenue.

Our three-year cost will be $253,750 which includes hardware/software purchases and annual maintenance. Our three- year benefit will be $2,100,000 which includes new 400 billable hours per PMP at a rate of $175 per hour. Our three-year net benefit will be $1,864,250.

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| --- | --- | --- | --- | --- |
|   | **Year 1**  | **Year 2**  | **Year 3**  | **Total** |
| **Costs**  |   |   |   |   |
| Hardware/Software | 100,000 | 0 | 0 | 100,000 |
| Maintenance  | 18,000 | 18,000 | 18,000 | 54,000 |
| 10% off one person  | $33,250  | $33,250  | $33,250  | $99,750  |
| **Total Costs**  | $151,250  | $51,250  | $51,250  | **$253,750**  |
|   |   |   |   |   |
|   |   |   |   |   |
| **Benefits** |   |   |   |   |
| Increased Revenue  | 700,000 | 700,000 | 700,000 | **2,100,000** |
| **Total Benefits**  | 700,000 | 700,000 | 700,000 | **2,100,000** |
|   |   |   |   |   |
|   |   |   |   |   |
| **Net Benefits**  | $548,750  | $648,750  | $648,750  | **$1,846,250**  |

References:

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