**From:** Team Italy

**To:** MC Martin

**Subject:** Weekly Progress Report – April 14, 2019

**Period:** 04/08/19-04/14/19

**Hours:** 38 hours

**Hours to Date:** 91h 45 min

**BA:**

*2 hours for the meeting time*

*Amy and Nhi meet for 4 hours on Saturday to do prototype + develop the script for the prototype video*

*Josh met with Amy Lavin for about half an hour this week to fix the documentation*

*Half an hour each student to fix the business rules*

*Sean, Gina: 4 hours each working on prototyping*

*Amy, Nhi: work 4 hours individually + meet 4 hours on Saturday to complete to prototype (develop dashboard functionality) + develop the script for the presentation video. After the meeting on Saturday, Nhi spent 2 more hours working on her part.*

*Amy expected that she will need to spend 5 hours today to do the final editing + connect each work functionality together*

**PM:**

Agile Presentation (2 hours )

Risk Register (1 hour )

**Accomplishments for the week ending April 14, 2019**

*BA’s met with Professor Lavin*

*Data Schema (BA)*

*Completed rough draft of Agile Presentation (PM)*

*Completed rough draft for risk management plan (PM)*

**Goals for the week ending April 14, 2019**

*Prototype Video (BA)*

*Presentation Draft(BA)*

*Risk Management Plan(BA)*

*Quality Management Plan(BA)*

*Change Management Plan (BA)*

**Issues:**

*Lack of time*