

Murielle E. Alphonse

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2015
Major: Legal Studies
GPA: 2.87

ACTIVITIES & AWARDS:

- Secretary, Haitian Student Organization, September 2012
- Active member, Black Law Student Association, September 2012
- Active member, Student Organization of Caribbean Awareness, December 2012

EXPERIENCE: MARSHALLS, Willow grove, PA

Customer Experience Coordinator

April 2011-present

- Assist with customer service for a mid-size retail store which generates 30k-60k a day.
- Started out as a cashier and was promoted to a Customer Experience Coordinator.
- Ensure that customers are receiving the best service every time they step into our store; this is accomplished by making sure our lines are short, store is organized and our customers are satisfied with our merchandise.

AFRICAN CULTURAL ALLIANCE OF NORTH AMERICA, Philadelphia, PA

Legal Intern

January 2013-August 2013

- Aid Attorney Azi with managing her client database, whether through filing papers or documentation on the computer which has serviced over 4000 clients.
- Manage organizing informational events for new citizens of the United States.
- Wrote weekly meeting agendas that serve as our goals for the following week, to better assist our clients and the flow of the organization.

L'ESCALE, London, Ontario

Summer Camp Counselor

July 2009-August 2009

- Served as a Counselor for a French speaking program in Ontario Canada that supervised 10 to 20 children daily.
- Helped children perfect their French speaking skills through music, implementing a No English speaking policy, rewarding students for their efforts with end of week surprise activities, daily one on one conversation in French, allowing students to watch their favorite Disney films in French.

SKILLS & LANGUAGES:

- Microsoft Office
- French and Creole – conversational; Spanish - basic