

Megan Westerman

community.mis.temple.edu/mwesterman

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: January 2020
Major: Management Information Systems
Overall GPA: 3.57

SELECTED COURSES:

Data Analytics, Data-Centric Application Development

ACTIVITIES AND AWARDS:

- Association for Management Information Systems, 2017 – present

INFORMATION TECHNOLOGY SKILLS:

Analysis: R, Excel
Software Development: Python
Web Development: HTML, PHP
Database Management: SQL

EXPERIENCE: BON TON STORES INC., Johnson City, New York Sept. 2007 - May 2012

Assistant Manager, Accessories Department

- Responsible for overseeing approximately 15-20 employees working within my department. I was responsible for keeping my department up to store standards. Also responsible for opening and closing the store as well as maintaining the cash office.
- Started as part time sales associate and was then promoted to supervisor. In 2009, I was promoted to assistant manager.
- During my time as a supervisor, I was able to bring the shoe department's sales from 32 in the district number 8. I did this by restructuring the department and implementing new standards to follow.

TIMBERLAND, King of Prussia, Pennsylvania July 2012 – Oct. 2012

Assistant Store Manager

- Responsible for the day-to-day activities of the store

OLD NAVY, Philadelphia, Pennsylvania Nov. 2012 – Sept. 2013

Logistics/merchandising

- Responsible for shipments and placing new merchandise to company standards

JAMES, SCHWARTZ AND ASSOCIATES, PC, Philadelphia, Pennsylvania Sept. 2013 – present

Legal Assistant

- Responsible for the day-to-day activities of the firm. Assist in writings motions and other court filings.
- Familiar with Google analytics and use it to enhance the company website.

SKILLS & LANGUAGES:

- Proficient in Microsoft word
- Familiar with Google analytics and Adwords
- Entry level Python skills