

EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2016**Major: Legal Studies**

GPA: 2.94

ACTIVITIES:

- Treasurer, Pre-Law Chapter of International Law Fraternity, Phi Alpha Delta, 2013-2014
- Member, Temple University's Cherry Crusade, 2012-2014
- Participant, American Cancer Society 5k Walk and Relay for Life, 2009, 2010, 2011 and 2013

EXPERIENCE:

TEMPLE UNIVERSITY CAMPUS RECREATION, Philadelphia, PA September 2013 – Present

Facility Monitor

- Monitor Campus Recreation's basketball courts and gym. Manage equipment rentals while providing customer service and maintaining a clean work environment.
- Member of Cleaning/Maintenance and Inventory/Event set-up Committees
- Awarded Student Staff Member of the Month for October 2013

ADVERTIZING DISTRIBUTORS OF AMERICA, Ronkonkoma, NY August 2010 – July 2013

Machine Operator, Production Floor

- Operated multiple types of machinery in a 60,000-square-foot mailing and printing warehouse.
- Swept floors and maintained the cleanliness of work area and other parts of the production floor.
- Removed the garbage and cardboard recycling from the production floor as needed.

PEER ATHLETIC COUNCIL TEAM (PACT), East Setauket, NY September 2009 – June 2012

Member/Leader

- Served as a Senior Leader of an organization made up of 50 student-athletes that organized community service events to help local charities and families.
- Completed the required 60-80 community service hours per year for the organization.
- Lead community service projects including a flag football tournament and bracelet sales while mentoring younger members with projects and other tasks.

WENDY'S RESTAURANT, Port Jeff Station, NY April 2011 – January 2012

Crew Member

- Provided customer service for a small fast food restaurant that serves hundreds of customers daily.
- Worked the register, fryer, grill, sandwich assembly station and the drive through window while maintaining high cleanliness standards in the kitchen and dining room.
- Trained several new crew members on procedures of the restaurant while staying compliant with state sanitation regulations.

THREE VILLAGE BASKETBALL, East Setauket, NY Winters 2010/2011, 2011/2012

Referee/Scorekeeper

- Refereed 4th and 5th grade boys and girls in a local basketball league.
- Monitored timekeeping and scorekeeping for the older grade boys and girls basketball games.
- Instructed players on proper techniques and the correct rules of the game.