

Nicholas R. Laird

mis.temple.edu/nlaird/

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EDUCATION:

Temple University, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2022
Major: Management Information Systems

Camden County College, Blackwood, NJ
Associate in Science, Major: Business Administration, May 2020
GPA: 3.3 | Dean's List: Fall 2018, Spring 2019, Fall 2019, Spring 2020

SELECTED COURSES:

Digital Systems	Financial & Managerial Accounting
Risk Management	Business Communications
Financial Management	Business Society & Ethics

EXPERIENCE:

The Bookmor Corporation, Marlton, NJ | *January 2019 - March 2020*

Inventory & Warehouse Manager

- Developed a new inventory management system recording over 50K items and 600 unique books for independent Amazon FBA fulfillment warehouse
- Generated management sales reports to identify key metrics of operations
- Compiled inventory reports and databases in Excel utilizing pivot tables for analyses
- Implemented new procedures to streamline operations and maximize efficiency
- Oversaw shipping, billing, and special orders for both domestic & international customers
- Responsible for the training and development of 4 direct reports

Cheers Wine & Spirit, Voorhees, NJ | *March 2018 – January 2019*

Inventory Clerk & Product Specialist

- Managed inventory process for high-end wine and liquor store with 50K in daily sales
- Created & modified products in WinePOS point-of-sale system
- Evaluated industry product markup to ensure competitive pricing
- Developed displays and marketing promotions emphasizing sales volume and margins
- Guided consumers on wine and craft beer selections based on personal preferences
- Trained 12+ new employees on protocols and procedures

Niagara Pool & Spa, Voorhees, NJ | *March 2017 – September 2017*

Assistant Manager

- Performed customer service and troubleshooted client issues for regional pool supplier
- Analyzed water samples to provide recommendations to restore ideal quality
- Assisted with product sales including hot tubs and robotic pool cleaners
- Repaired robotic pool cleaners and obtained hard-to-find parts for obsolete machines
- Reconciled daily receipts, cash on hand, and daily deposits
- Promoted from Stock Associate to Assistant Manager within 6 months of time

ACTIVITIES & LEADERSHIP:

Member of Assoc. Info Systems (AIS), Temple University, Philadelphia, PA, Fall 2020
Secretary of the Delta Eta chapter of the Delta Tau Delta Fraternity, Tuscaloosa, AL, Spring 2017