

Nicole P. Moser

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2015
Major: Human Resource Management

Selected Courses:

Professional Development Strategies	Business Communications
Fundamentals of International Business	Business Statistics
Business Society and Ethics	Risk Management & Insurance

AWARDS: President's Honor List, Bucks County Community College, Spring 2012
Recipient of Dual Admissions Scholarship, Spring 2012
Dean's Honor List, Bucks County Community College, Spring 2011

EXPERIENCE: DSW Designer Shoe Warehouse, Warrington, PA August 2008 - Present
Sales Associate

- Provided assistance to more than 100 customers a day with the goals of ensuring a positive shopping experience and establishing a basis for repeat patronage.
- Provided on the job training to newer associates.
- Maintained perfect attendance record for more than four years.

Camp Real Fun, Warminster, PA Summers 2009 - 2014
Charity Event Coordinator

- Planned and executed a successful charity event fundraiser for more than 200 people each summer.
- Solicited donations from local business owners, sold raffle tickets, coordinated activities, and secured catering services to ensure a successful event.
- Successfully developed on-the-spot plans during adverse weather conditions.

Camp Counselor

- Supervised approximately 75 children (ages 4-14) daily in planned and spontaneous activities ranging from indoor/outdoor sports to arts and crafts.
- Provided health care and first aid to campers.
- Held responsible for the safety, personal care and discipline of all the children on a daily basis.

SKILLS:

- Certified in First Aid and CPR
- Skilled in Microsoft Office (Word, Outlook, Excel, and PowerPoint)