

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: December 2020
Major: Management Information Systems

GPA: 3.63

Dean's List, Spring 2016 |

Selected Courses:

Legal Environment of Business Excel for Business Applications

Microeconomics Macroeconomics

Marketing Stat 2101 MIS 2101 Financial Accounting

ACTIVITIES:

Feed Philly: Philadelphia, PA February-March 2017

A nonprofit grassroots organization that prepares food for homeless shelters and public places to help provide food for the homeless and poverty stricken. Volunteered to help clean up the dishes after the cooks were done preparing the food, and packing food to be taken over to their destinations.

MIST Philly (Muslim Interscholastic Tournament): Philadelphia, PA September 2016-March 2017

This program allows high school students with interest or with a Muslim background to participate in competitions in Arts, Culture, Sports Math, Science, Reading and Writing against their peers in teams mainly formed based on their respective high school affiliations. As a competition coordinator, the tasks that I had to perform included finding qualifying judges for the Arts competitions and keeping in contact with them throughout the process in confirming their attendance to the competitions, helping with registration for the teams competing as well as supervising and overlooking competitions to make sure they were running smoothly.

EXPERIENCE:

Sales Associate

Kohls Havertown, PA September 2017- Present

- Running Recovery and sorting bins of clothes that have been returned or exchanged in customer service, hanging the merchandise and placing them in their proper categorical racks based on department, and putting them back on the sales floor.
- Refolding clothes that were misplaced or looked untidy, cleaning out fitting rooms.
- Working as a POS, on the register, making sales, even exchanges and driving customers to join the Kohls YestoYou Rewards program as well as applying for a Kohls Charge.

Sales Associate

Hollister Co. King of Prussia, PA March 2017-September 2017

- Folding down and organizing clothes to where they belong, in size and color order.

- Working on the sales floor, aiding customers by providing them answers to any questions they had and doing my best to find the products that they are looking for.
- Motivating sales by exceeding customer service, providing the needs that the customers had, whether it was returns and exchanges, pickups and orders in stores or sales.
- Driving customers to join our free rewards program Club Cali.

Sales Associate

Drexel University Recreation Center Philadelphia, PA August 2016- January 2017

- Assisting and redirecting visitors around the recreation center, finding places on campus.
- Serving multiple various customers and identifying their needs while making recommendations by answering their questions about merchandise, promoted item value and different product features.

Host

Saxbys Philadelphia, PA January 2017- Present

- Serving customers coffee and tea with fulfilling coffee and food orders in a timely hospitable manner.
- Completing Figure-8s making sure the café is clean, neat and orderly.
- Communicating and engaging with customers to provide exceptional service.

SKILLS & LANGUAGES:

- Microsoft Word, Excel
- Speak English, Urdu, Punjabi, Hindi and read Arabic
- CPR Certified

U.S. citizen