Progress Report for Week Ending, March 25th

**From:** Ellen Ochoa (Nina Sjostrom, Andrew Min, Khuong Tang**)**

**To:** MC Martin

**Subject:** Weekly Progress Report – March 25th, 2018

**Period:** 03/19/18-03/25/18

**Hours:** 6 **Hours to Date:** 31

**Accomplishments for week ending March\_25, 2018**

*1) Consult with the BA team on their progress.*

*2) Made edits to draft of RACI chart, org chart, and stakeholder register.*

*3) Work to finalize the WBS.*

*4) Make edits to the budget with the changes in WBS.*

**Goals for week ending April\_01, 2018**

*1) Meet with BA’s and help with prototyping.*

*2) Help BA’s with use cases and scenario.*

**Issues:**

*1) The inclement weather made meetings hard to schedule.*