1520 Cecil B Moore Avenue, Apartment 315B | Philadelphia | PA | 19121 | tel 856.383.7593

EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business & Management, Philadelphia, PA

Bachelor of Business Administration, Graduation: December 2015

Major: Finance

Fox School of Business Dean's List: Spring 2012 Science & Technology Dean's List: Fall 2011

ACTIVITIES & AWARDS:

- Member, International Student Organization, Spring 2011 Present
- Member, Temple University Students for Justice in Palestine, Fall 2012 Present
- Volunteer to assist students at the 43rd annual International Students and Scholars Reception at the **University of Pennsylvania**, Fall 2012
- Member, Dynamique Afrique Dance Team, Fall 2012
- Volunteer Income Tax Assistance Certification.
- Events Planner, Temple University Conflict Free Campus Initiative, Spring 2014

EXPERIENCE:

TEMPLE UNIVERSITY LIBRARY, Philadelphia, PA

Student Assistant

September 2011 – January 2013

- Analyze library documents and spreadsheet summarizing more than 50 packages sent out to multiple students and schools within the United States, and present result to the manager.
- Provide customer service to students at the library reserve desk, checking in more than 50 returned books on a daily basis.
- Reconcile inventory count for outstanding checked out books totally more than 300 books per month, and accrue for late, lost, and stolen books.
- Gaining improved communication and time management skills thorough effectively prioritizing work, resolving issues, and communicating them with co-workers and managers.

SKILLS, LANGUAGES:

- Microsoft Office Suite
- Yoruba Nigerian dialect Fluent