

Omer Sabir

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Objective

To obtain a position that will further test the knowledge I have learned in my education as an MIS student and will improve my skills in the developing global business world. Encountering careers of multinational business and integrating them with each other across the world.

Education

Temple University, Management Information Systems, Philadelphia, PA

Spring 2011 - Present

Bucks County Community College, Business Administration, Newtown, PA

Spring 2008 – Fall 2011

Bensalem High School, Bensalem, PA

September 2003 - May 2007

Experience

Personal Experience

Kabobeesh Inc., Manager, Philadelphia, PA

Summer 2000 - Present

Maintained control over employees and their performance towards the business. Advised employees of their duties and structured their interactions with customers. Achieved the goals laid out by the business by successfully carrying out required jobs and resolving issues faced by the business.

Additional Information

Proficient in the following programs:

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Adobe Dreamweaver
- Adobe Photoshop

Proficient in the following Operating Systems:

- Microsoft Windows
- Apple OS
- Linux (Ubuntu)

Languages:

- Bilingual in Urdu/Hindi and English